

## HTU/BTEC APPEALS PROCEDURE

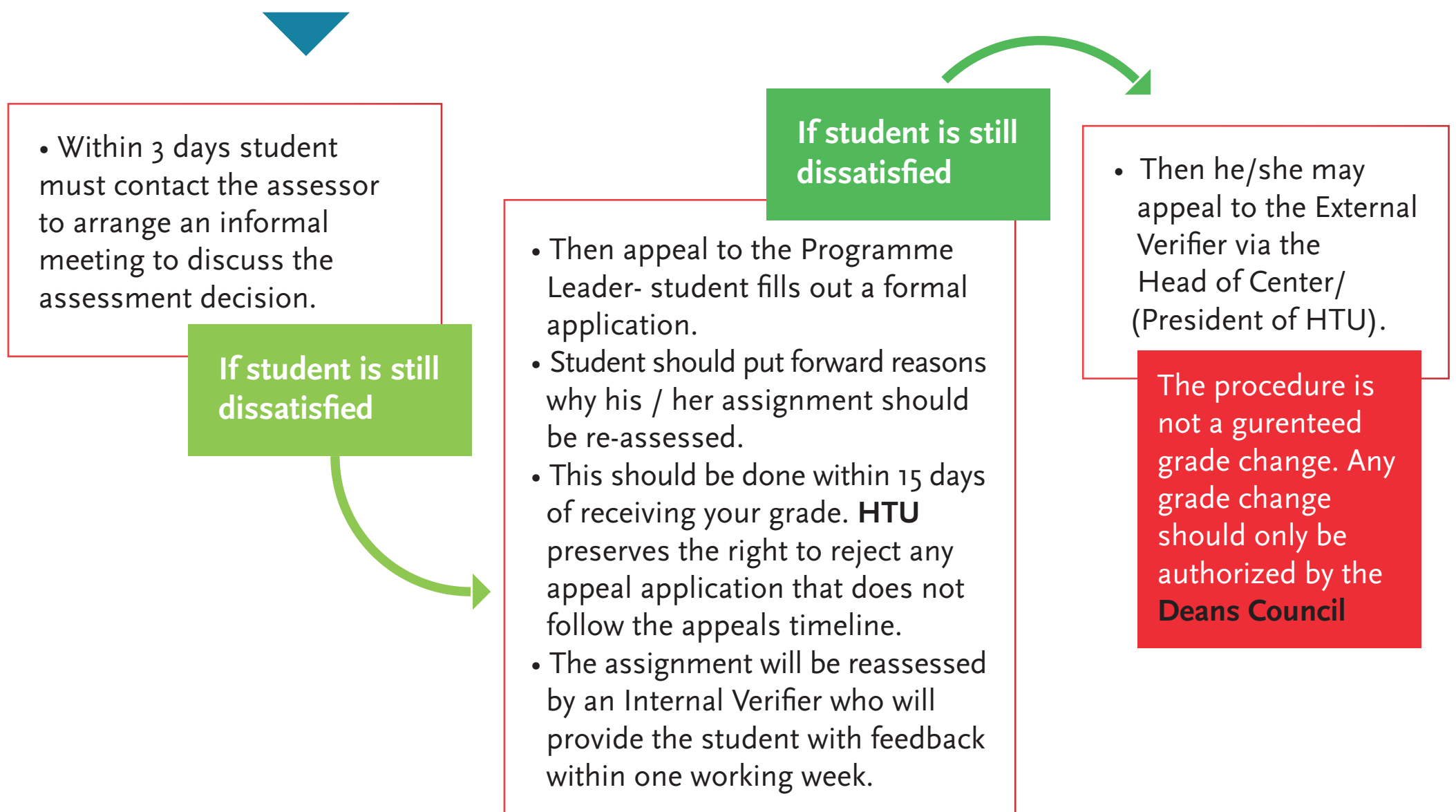
### APPEALS PROCESS EXPLAINED

- Appeals can only be made against the fair and appropriate implementation of the assessment process.
- Student should supply evidence of such violation.

### GROUNDINGS FOR APPEAL

- If the student is dissatisfied with individual assessment outcomes for a unit element or individual performance criteria.
- If the student is dissatisfied with their assessment outcome at the end of the course.
- If the student has any personal circumstances which may have affected his / her ability to complete assignments and meet deadlines.

### The steps needed for an appeal



**Appeals are recorded and retained for 18 months**